NANOG Board of Directors Meeting Minutes
November 9, 2012
Teleconference

The regular meeting of the NANOG Board of Directors was called to order at 11:03am on the date listed above by Sylvie LaPerriere.

In Attendance:	Ex-Officio:
Sylvie LaPerriere, Chair	Gina Haspilaire, Development Committee Chair
Mike Smith, Vice Chair	Dan Sneddon, Communications Committee Chair
Duane Wessels, Treasurer	Dave Temkin, Program Committee Chair
Steve Feldman, Secretary	
Steve Gibbard	**Guests:**
Dan Golding	Randy Epstein
Betty Burke, Executive Director	
	Staff:
	Florencia Dazzi, NANOG Secretariat
	Karen Moore, NANOG Secretariat

1) **Administrative Items:**
   - Welcome new Committee Chairs:
     o Gina Haspilaire (Development Committee), Dan Sneddon (Communications Committee), Dave Temkin (Program Committee)

   - Previous Board Meeting Minutes:
     o Minutes of the September 7, 2012 meeting were approved.
       ➢ **MOTION: Made by Dan G. seconded by Mike, approved unanimously**
     o Minutes of the October 12, 2012 meeting were approved.
       ➢ **MOTION: Made by Steve G. seconded by Mike, approved unanimously**
     o Minutes of the October 24, 2012 meeting were approved.
       ➢ **MOTION: Made by Steve F. seconded by Mike, approved unanimously**

   - Review of Previous Actions Items:

Date	Action Item	Status
9/28/2012	Betty to look for volunteers from the Community to staff the Membership Table during breaks	Completed
9/28/2012	Betty to draft the Membership Drive message and send to the BoD for review	Completed
9/28/2012	BoD liaison to Committees: Patrick (PC), Steve (CC) and Mike (DC) to provide a short review on the Committee they oversee to the new incoming board	Completed
10/12/2012	Board to review new AUP language as presented by Randy	Pending
10/12/2012	Board to discuss new proposals for 2013 election cycle during the Strategy session in December	Pending

2) Website Redesign (Randy)
- The team reviewed the first round of design proposals presented by the designers and provided feedback and changes
- The team decided to use Drupal instead of straight PHP to run the site
- The website vendor, Randy and Betty will meet with the AMS team to discuss integration of the new website design into ARO
- The project is behind schedule; the vendor has hired two additional designers to meet the deadlines
- Randy will create a timeline of stages and deliverables
- ✓ Action: Randy to distribute timeline of stages and deliverables

3) Committees Review:
a) Communications Committee (Dan):
- The Committee elected Dan Sneddon as Chair and Valerie Wittkop as Vice Chair
- The CC has not met after the face to face in Dallas; there are a few new members in the CC
- Moving forward, all Committee Chairs will have access to their own Committee's mailman lists and will help moderate the list

b) Development Committee (Gina):
- The Committee elected Gina Haspilaire as Chair and Jezzibell Gilmore as Vice Chair
- Gina and Jezzibell are focused on finalizing the DC Handbook for the Board to review
- Chair and Vice Chair are also reviewing new processes within the DC to be able to leverage the skills of each DC member – the goal is to put a lead-assignment process in place that will play on the individual DC members' strengths
- The Committee will hold a kick-off meeting to discuss the new processes on Tuesday, November 27th

c) Program Committee (Dave):
- The Committee re-elected Dave Temkin as Chair and Greg Dendy as Vice Chair
- The first call to plan for NANOG 57 will be held soon
- The CFP was sent out yesterday to the Community

4) Financial Report (Flor & Betty):
- The September Financial and Cashflow Statements were sent to Duane, Sylvie, Mike and Betty
- The 2013 Proposed budget will be presented to the board in mid-December

5) Strategic Planning:
- Board Retreat in Fremont, CA on Thursday, December 13th
    - o Proposal to have dinner on December 12th to review NANOG's performance in 2012: what worked and what didn't work?
    - o Committee Chairs and Vice Chairs are welcome to attend the retreat
    - o Proposal to invite John Curran (ARIN) to the retreat as a guest to present to the NANOG Board some upcoming changes in ARIN and how he believes they will impact NANOG. Board members voted in favor of having John attend, at least for a portion of the session.

- 3 Year Strategic Plan was shared with all new board members and is posted on GDocs
- ✓ Action: Betty to share the 2011 Board Retreat document with the board

6) New Business:
- Proposal to include "Best Practices" in the NANOG agenda (Dan G.)
    - o Partner with ISOC on their Best Practices Initiative currently led by Aaron Hughes
    - o Create a "Best Practices" NANOG Working Group and have Aaron Hughes Co-chair the group with a NANOG Community member
    - o NANOG would send out a call for volunteers to integrate the Working Group
    - o NANOG and ISOC would share resources
- ➢ **Motion:**
    - o **To incorporate "Best Practices" as an official NANOG Working Group;**
    - o **To send out a call for volunteers to integrate the new WG to the NANOG Community;**
    - o **To invite Aaron Hughes to a portion of the BoD Retreat in December;**
    - o **To research additional resources that would be needed to support the new WG.**
    - **Motion made by Dan G., seconded by Steve G,; approved unanimously**

- ✓ Action: Dan G. to send out a call for volunteers for the new WG and send to the Nanog mailing list
- ✓ Action: Betty to create a gest Practices WG email list in mailman

Meeting adjourned at 12:10pm PDT.

Next Board meeting: Friday, November 30, 2012